**Information required for online contractors portal**

Control of Contractors Glasgow Airport now use an online system for inductions and booking works in (**We no longer do induction on site**).  For all contractors who are coming to site I need their email address a selfie and job title.  I will reply back to them from Onelook / **Safepermit**.  They will get the email back with next steps to complete the online induction and complete the set of questions to move on and get a new contractors pass issued.  For the ones that are booking jobs (work requester /permit creator) all I need is an email address, so I can give you access to the system to complete a work authorisation request and or permits.

**The 3-days notification period still applies.**

**(Please return form in Word format)**

**Company details**

*Company Name:*

*Company address:*

*Main contact:*

*Company phone No:*

*Company email:*

*Web site:*

*Glasgow Airport Sponsor:*

***Or***

*Concessionaires sponsor:*

**Details of company work requester / permit creator**

*Name:*

*Email:*

*Job title:*

*Phone No:*

**Employees details for each individual employee**

*Name:*

*Email: All Emails must be unique to individual & can’t be shared*

*Job title:*

*Phone No:*

*Selfie (head & Shoulders Photo):* ( *.jpg Only* )